

## RAJA RAMMOHUN ROY LIBRARY FOUNDATION

Ministry of Culture, Government of India  
Block DD-34, Sector-I, Salt Lake, Kolkata 700 064

Applications are invited for recruitment to the post of **Field Assistant** on Direct Recruitment as per the following particulars :

1. Name of the post : **Field Assistant**
2. Pay Scale : Pay Band (2) Rs.9300 – 34800/- with Grade Pay of Rs.4200/- plus usual allowances as admissible under Central Government and Foundation's Rules.
3. Number of Post : **10 (Ten) [UR 7, OBC 2, SC 1]** for 5 Zones (Eastern Zone – Kolkata, North Eastern Zone presently Kolkata, Western Zone – Mumbai, Southern Zone – Chennai, Northern Zone – Delhi), 2 posts in each zone.
4. Educational and other qualifications : **Essential** :
  - a) Bachelor's Degree of a recognized University or equivalent.
  - b) Proficiency in Hindi and English and in any one of the regional languages.

**Desirable** :

- a) Bachelors Degree in Library Science from a recognized University/Institute.
  - b) Degree/Diploma in Computer Application.
5. Age : **Not exceeding 30 Years.**

(Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government).

Note- (i) Nothing in these rules shall affect reservation relaxation of age limits and other concessions required to be provided for the SC/ST/Ex-servicemen and other categories of persons in accordance with orders/instructions issued by the Central Government from time to time in this regard.

Note- (ii) The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Maghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands of Lakshadweep).

Besides basic pay, the post carries other allowances as per Central Govt. and RRRLF's Rules. Prescribed application form and details of advertisement may be downloaded from website : [rrrlf.gov.in](http://rrrlf.gov.in).

Application in the prescribed format with attested copies of testimonials and certificates be sent to the **Director General, Raja Rammohun Roy Library Foundation, Block DD-34, Sector-I, Salt Lake City, Kolkata 700 064** superscribing the name of the post . **The applications are required to be reached within 23<sup>rd</sup> June, 2014.**

Persons already in service must submit their applications through proper channel. While forwarding applications of in –service candidates, Head of Institutions should certify that no vigilance proceedings are pending or contemplated against the applicants.

Affix Recent  
Photograph with self  
attestation  
Size : (1.5" x 1")

**APPLICATION FORM FOR RECRUITMENT TO THE POST OF  
FIELD ASSISTANT**

1. Name :
2. Father's Name :
3. Permanent Address (Please :  
mentioned PIN Code and name of  
STATE clearly)
4. Address for Communication (Please :  
mentioned PIN Code and name of  
STATE clearly)
5. Category: S.C./S.T./OBC/General :
6. Contact Number : Mobile :  
E-Mail :
7. Date of Birth :
8. Age as on closing date :
9. Educational Qualification :
- 10 Other Qualification :
11. Experience :
12. List of attested Copies of Certificate :

Date :

Signature of the Applicant